**Maslaha vacancy: Head of Delivery**

**Position: Head of Delivery**

**Location: London, UK- home working flexible hours**

**Salary: £43k – 53k dependent on experience and skills**

Full-time role although part-time will be considered depending on applicant

**The role: main tasks and responsibilities**

We are looking for a creative and resourceful individual who is a good communicator and is able to work in and lead teams, holding a variety of relationships while helping the organisation to think through how we tackle social issues in the most tangible way.

Over the past 10 years Maslaha has grown significantly with our programmes consisting of criminal justice, education, health, and an arts festival.

Our work cuts across sectors and disciplines, and is rooted in local communities, but also seeks to affect systemic change.

Our partners range from radical, creative organisations such as Hajar Press, to established institutions such as the British Library or Soho Theatre. Projects such as Muslim Girls Fence are deeply rooted in parts of London, Doncaster or Birmingham but have also gained an audience in Canada and Spain.

Projects such as Schools with Roots work with schools and local communities so parents/carers can collaborate with teachers to shape curricula and understand the impact of racism on young people. The pandemic also saw Maslaha working closely with Barts NHS Trust and local organisations and faith groups to help support with emergency public health messaging.

As well as being rooted in communities we also look to influence and challenge at a policy level and our work in the criminal justice system involves highlighting and challenging the systemic racism in the prison system with ministers and civil servants.

Our latest project, MFest, is an unapologetic celebration of Muslim creativity and knowledge, working with artists, thinkers, and organisations to celebrate our heritage and imagine thriving futures.

We are a charity with a good level of support from funders and the income of the organisation is growing steadily.

We want someone in this new role who will ensure that effective and continuous learning is taking place across the organisation, and that the relevant systems are in place to ensure we are as effective as possible in sharing learning and creating social change.

The new post-holder will be working across all of our projects and will be line-managed by the Director of Maslaha, as well as reporting to the Board of Trustees.

**The post involves:**

* Understanding the trajectory of each project and ensuring that the day to day work is meeting strategic aims
* Ensuring the well-being and development of staff
* Setting up internal processes and communication to ensure there is effective learning across projects
* Co-ordinating learning that can be shared for external audiences
* Working with the Director and managers of projects to ensure projects are running to an agreed schedule and are meeting Maslaha’s ethical and social change approach
* Managing Project leads
* Some senior admin responsibilities

Every Maslaha project involves working at three levels:

* **Practice:** working collaboratively with communities to develop approaches to tackling social inequality
* **Policy:** influencing at a strategic level based on our work at a local level
* **Public Imagination:** influencing, and where possible shaping, public debates and media narratives

**Person specification**

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|  | **Essential** | **Desirable** |
| **Experience** | Previous experience of working within a fast-paced environment  Experience of working with marginalized communities within the UK  Experience of working in complex projects at both a delivery and strategic level  Relationship management, including liaising with partners and advisors in a proactive way  Experience of setting up systems and processes  Staff management and development experience | Previous experience of working within a start-up charity or organization  Knowledge of some of the areas that our work relates to  Evidence of working in innovative and creative ways |
| **Skills and qualifications** | Excellent research, writing, editing and proofreading skills  Strong analytical skills and how this relates to anti-racism work  Experience of problem solving in a variety of teams and contexts, eg the delivery of a project, or managing complex relationships  Strong organisational skills  Dynamic and able to work in fluid circumstances  Excellent administrative skills | Experience working across a range of social media platforms |
| **Personal qualities and attributes** | Strong communication and interpersonal skills  Self-motivated, resourceful and proactive approach to problem solving  Committed to social justice  Solid organizational and time management skills |  |
| **Other** | Fluency in English, written and spoken  Permission to work in the UK |  |

**About Maslaha**

At Maslaha we work to change and challenge the conditions that create inequalities for Muslim and Black and brown communities in education, criminal justice, health and on the basis of gender, in a continued climate of Islamophobia, racism and negative media coverage.

Our work is practical and rooted in local communities. We use our grass-roots work to influence at a policy level as well as influencing the public imagination – for example through media campaigns to subvert negative public narratives.

Over the past ten years we have always worked across a range of social issues because we

understand the multiple identities communities hold and the multiple deprivations that can exist meaning that approaches confined to silos may often not be as effective.

In 2020 we won the Even’s Education Prize for our Schools with Roots project. In 2014 our mental health work was announced overall winner of the global Innovation Mindset Challenge, a competition run by Project Innovation in New York and supported by the Rockefeller Foundation and Columbia University. We were named as one of Britain’s 50 New Radicals by NESTA and the Observer newspaper in 2012.

**To apply**

Applicants should submit their CVs (no longer than two pages) along with a **covering letter** (no longer than two pages) *OR* a **short video** (2 – 5 minutes) detailing how they meet the Person Specification. **Please email both documents to info@maslaha.org.**

**Closing date:** January 25th 2022

**Interviews to be held:** January/Feb 2022

**Start date:** February 2022 (subject to notice period)

We apologise but in order to minimise administrative costs, we will only contact short-listed applicants

*Maslaha is committed to equality of opportunity and to non-discrimination of all job applicants and employees. We seek to ensure we achieve diversity in our team regardless of age, disability, gender, marital status, race, religion, nationality or sexual orientation.*